

# Role Statement - Board Member Community Representative

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Goulburn Valley Regional Library Corporation, trading as Goulburn Valley Libraries provide Library services to the communities in the municipalities of City of Greater Shepparton, Moira Shire and Strathbogie Shire. We operate 11 Libraries in the townships of Avenel, Cobram, Euroa, Mooropna, Nagambie, Nathalia, Numurkah, Tatura, Violet Town, Yarrawonga and the City of Shepparton and a Mobile Library service that serves smaller communities within the region. A central Administration centre at Shepparton supports the Library operations by providing shared support services and logistics.

The Corporation is established by an Agreement between the three member municipalities, approved by the Minister for Local Government in accordance with the Local Government Act.

The Corporation is governed by an independent Board consisting of representatives from each of the three municipalities. The Board employs a Chief Executive Officer who is responsible for the management and operation of the organisation.

The main roles of the Library Board are to;

- Set the strategic direction of the corporation,
- Determine and approve policy and,
- Monitor organisational performance.

The Board consists of nine members, three nominated from each member municipality, including ,

- A Councillor,
- A Senior Officer, and
- A Community Representative

The Board is independent from the member Councils and must act in the interests of the Corporation.

**VALUED KNOWLEDGE AND EXPERIENCE**

- Knowledge or experience in Board Governance is desirable
- Financial management skills would be an advantage to fulfilling your role
- Business management experience or skills
- An understanding of the function and operation of public libraries in Victoria
- Community consultation experience
- Well-developed communication skills
- Ability to analyse and report on data and information
- Understanding of business Risk Management and Strategic Planning

**OTHER RELEVANT INFORMATION**

- The Board usually meets in Shepparton due to the central location
- Remote participation via electronic means is available
- Ability to utilise communications electronically through email is required
- The Board meets at least five times per year
- Meetings are currently scheduled for 2-3hours on Thursday afternoons commencing at 2pm.
- Sub committee roles may require additional meetings
- There is no remuneration offered for this position.